

## ARTS AND CULTURAL FOUNDATION OF ANTIOCH PUBLIC MEETING

Lynn House Gallery  
809 First St, Antioch, CA 94509

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### Minutes

January 23, 2007

Board members in attendance: Kathie Campbell, Karen James-Smith, Michele Copeland,  
Robert Uribe, Joel Summerhill, Dave Sanderson  
Board members absent: None  
Public present: Sam Gill  
Staff present: Diane Gibson-Gray, Mark Roberts

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### AGENDA ITEMS

President Kathie Campbell called the meeting to order at 5:22 PM

1. Public comment (items not on agenda) – None
2. Approval of minutes of September 25, 2007 and October 30, 2007 Art & Cultural Foundation of Antioch meeting  
Board Action: Motion by Joel Summerhill, 2<sup>nd</sup> by Robert Uribe, MC
3. It was noted that items 3 & 4 were the same and the agenda was corrected.
4. Consider providing funding for Ice Rink up to \$5,000 Holiday De Lites 2008 was discussed. Proposed is a 1200 sq ft rink for two days for a cost of \$5,899.04, requiring a \$2,424.50 deposit, 50% of which is nonrefundable. Questions regarding insurance, staffing of the rink, potential sponsor funding, security when rink is not in operation, etc. It was decided that additional information needs to be presented before voting on the item. Direction was provided to Executive Director to get the additional information and bring the item back at the February meeting.
5. Review city services/Lynn House lease agreements. ACFA agreements with the City of Antioch expired in December 2007. New contracts for providing arts/cultural services are being drafted by the Executive Director, in partnership with city official, Dave Sanderson. The agreements are the same as the 2006 documents, with one request to change: 40% of city funding may be used for salary costs to allow for a 3% increase for the Executive Director. The prior year was approved at 35% and with the added programs, partnerships and funding, it is appropriate to ask for 40%. The contracts should be ready for council consideration in February.

6. Review proposed budget for 2008. Budget was presented and approved with the stipulation made by Kathie Campbell, that if the ice rink for Holiday De Lites does not work out, the incremental funding will revert back to ACFA operations budget.  
Board Action: Motion to approve by Joel Summerhill, 2<sup>nd</sup> by Karen James Smith, MC
7. Reviewed and filed monthly and YTD Transactions
8. Public Art Subcommittee report of expenditures was reviewed. Artist proposals are due February 15, 2008. One artist team has dropped out due to other projects, and the five remaining artists have indicated they are creating proposals for both sites. A meeting notice will be sent to the Public Art Committee to determine availability for a meeting in late February, early March. There was discussion on involving the public and it was determined that proposals would be available for viewing at the Lynn House Gallery. A press release will be sent to local papers. Our 2<sup>nd</sup> public art consultant has changed jobs and can no longer devote time for the project. Executive Director, Diane Gibson-Gray has been working on the project and will continue to provide support to the project.
9. Curator Mark Roberts discussed the current and upcoming shows. The Origami show for March will be changed to a water color exhibit due as he could not find an artist available to do the show. There was discussion of benefits of one-person vs. multiple artist shows and the impact on attendance. Mark will look into scheduling at least 4-5 artists for the March show.
10. Executive Director Diane Gibson-Gray reported:
  - a. Ongoing sewer problem was corrected and American Plumbing donated ½ of their labor charge and the city installed a sewer cleanout and replaced crumbling pipes.
  - b. Lynn House Gallery garage roof needs repaired (leaks)
  - c. Women's Club Tour was a great success. Members of the women's club decorated the gallery; only downside, the homeless congregating at the train station the day of the event
  - d. Local artist Milt Bullard has requested to sell his book out of the gallery; board discussed and recommended that artists can sell their books, post cards, prints, etc. when they have a show in the gallery only.
  - e. Executive Director requested permission to attend CPRS conference in Long Beach (2/26-2/29), can attend on spouse rate and expenses not to exceed \$500.
  - f. East County Live requested to add a link back to his site on our exhibit pages – they provide free publicity for all our events on their sites
  - g. Dow Chemical grant program has finished. Samples of the post cards were distributed. Artist teacher Ramona Kennon did a great job and involved all of Colette Lewis's science classes in the project. They also created a display at city hall and a mural at the high school.

- h. Prewett Project Manager Lonnie Karste has requested to meet to discuss potential art, both stationary and interactive, in the park. Executive Director will meet with him, get his thoughts and ask the board to form a subcommittee to work with him as the project develops.

Being no further business, the meeting was adjourned at 6:45 PM.